

# OAKMORE HOMES ASSOCIATION

## Minutes of the Board

The board of directors meeting was held on January 17, 2018, at 1991 Bywood Road, Oakland, CA., and called to order at 7:05 pm by Joseph F. Dashiell, Jr., president.

Present: Directors Joseph Dashiell, Mayo Yu, and Julie Kirgis. Also attending were Bradley White, an OHA Member and an attorney at law, and Matt Weisman,.

Absent: Directors Lawrence Lohr and Russell Schleske were absent.

A quorum of the members of the board of directors was present.

Upon motion and second, and unanimous vote, the minutes of the board meeting of November , 29, 2017, were approved.

Treasurer's report: Russell Creighton, Treasurer, was not present.

Secretary's Report: Lawrence Lohr, Secretary, was not present. Discussion of activities was deferred to New Business:

New Business: The board discussed the 5 topics in the attached report submitted by Matt Weisman.

Upon motion of Joseph Dashiell and second of Mayo Yu the board agreed to Matt's proposal that effective as of December 31, 2017, and by mutual agreement his employment by OHA be terminated and that effective January 1, 2018, Matt be employed as an independent at will consultant to undertake various projects described in his recommendations and others as they may arise. The resolution was unanimously approved.

The board determined that a draft set of the attached report's recommended amendments to the OHA Bylaws be prepared by Matt for the board review.

Joseph asked Bradley White if he would be interested in helping currently with legal and other issues and would he be willing to serve on the board in the future if there is a vacancy or the number of board members is expanded from the current 5 members. Bradley confirmed his interest in helping the OHA and would be willing to serve as a board member.

The Board set its next meeting for 7:00pm, Wednesday, April 18, 2018, at the home of Joseph Dashiell, 1815 Leimert Road, Oakland, CA.

There being no further business, upon motion by Joseph Dashiell and seconded by Mayo Yu, and unanimously approved, the meeting was adjourned at 8:15pm.

Submitted by

Julie Kirgis, Acting Secretary



## NEEDS AND ACTIONS

- Need Compliance: FTB, IRS, CA Secretary of State (SOS), OHA By Laws. Some actions have been taken.
- Need to have an annual meeting and update By-Laws to a contemporary functionality, e.g. notice by email, web based meetings and voting, and electronic payments. Action: Prepare ballot on multiple items. Use email and postal delivery. Planned and energized follow up with all members. The ballot can serve as a directed proxy for those who do not wish to attend the meeting.
- Need to expand services and excel at communications with membership informing them of what is being done and what has recently been accomplished. Action: Start with refining list of suggestions from OHA members. See below. \*
- Need to expand OHA geographic membership to have a greater community voice and to support improvements without increasing membership dues. Action: Include new area proposal in the ballot.
- Need to revise 2018 budget to reduce loss and relative proportion of administrative costs. Action: Use Matt as a consultant not as an employee. Save on payroll and employee insurance. Duties such as minutes, picking up mail, and reporting membership status to lenders and real estate brokers, can be managed by board members and officers efficiently with modest time consumption. Refreshing administrative processes and transitioning to the use of electronic tools, and following up on the OHA tax status with government agencies and the OHA accounting firm are projects that can be carried out by Matt, are projects the doing of which does not in themselves make Matt an employee.

### \*OHA Communications and Membership Benefits

- 1) Members discount on curbside house numbers
- 2) Members discount on earthquake shut off.
- 3) Members discount at Rocky's (perhaps one time incentive for attending annual meeting or submitting a proxy)
- 4) Keeping notices in case at Rocky's up to date and interesting touting OHA efforts
- 5) Oakmore Heritage tour with discount for members
- 6) Sausal Creek Tour for OHA members
- 7) Label Xmas decorations and tree and shrub wells OHA
- 8) 4th of July BBQ- discount meals (OHA needs to balance its budget and free meals is not the way to go at this time)
- 9) Newcomers members party.
- 10) Halloween proxy solicitations
- 11) Expand geographic membership area.
- 12) Meeting on streets

13) Meeting on crime